

County Office and Department Reports

Solid Waste Convenience Site Update

Closed Potts Spring on 10/26

Closed Gigg on 10/30

Closed Courthouse site to public after business hours on 10/30

No waste deposited at the Beaver Creek sites since putting up boundary tape. Removed cans from Courthouse site on weekend and had no waste deposited. On weeknights, people are walking around the chain gate and depositing waste in the receptacle. It was overflowing by Wednesday midday.

Switchback and Oral Oaks closed at 7pm starting November 1st and reopen at 7am.

We have one open-top can at each site for items that are not able to be put in the compactor.

Bulky item loads must be taken to the Landfill.

Landfill hours are Monday through Friday from 7am - 4:30pm and Saturday from 7am-2pm. They have a walk-through in the main gate for those who want to dispose of household waste after they close.

They are not asking citizens to take bulky items to the tipper, only to open top cans at the edge of the blacktop across from the scale. Commercial waste must be taken up to the tipper.

They are charging for trailer loads. Brush is free, unless it is from a business. There is a cost for tires, mattresses, and other bulky items. I have reached out to Tim Webb regarding certain items and how they are charged. I hope to update you at the meeting.

Looking for 2-4 acres in Beaver Creek District to locate a new convenience site.

Researching options for the Courthouse, but one option is to close it to the public completely by placing locked receptacles and permanent gates at the site. This would be the most cost-efficient option. Placing a compactor will require manning the site. Construction would be about \$65,000, plus the cost of labor to man the site.

--T. Gee

Ordinance:

Whereas the Virginia Auditor of Public Accounts is requiring in the annual audit of the circuit court clerk's offices of the commonwealth to have on file the adopted ordinances of the locality for the various fees and fines submitted to the local governments on a monthly basis. The Lunenburg County Board of Supervisors does incorporate here and in reference to the document attached to this ordinance entitled Lunenburg County Circuit Court Fee Schedule as of July 1, 2020, pages 1-91. This ordinance incorporates and supersedes all previous ordinances pertaining to the local funds of Lunenburg County Circuit Court and empowers the clerk of said court to collect and transfer the fees and costs on a monthly basis as prescribed by general statute .

Chairman

Ruff 'N It

FIVE YEARS STRONG

- 🐾 **Ray Elliott with Lunenburg Animal Control is bringing awareness and raising spay/neuter funds for the dogs and cats in his county.**
- 🐾 **Thanksgiving Day he will once again spend his holiday in a dog kennel from 6:00am to 6:00pm.**
- 🐾 **Donations can be made to Southside SPCA where a separate account is help solely for the use of Lunenburg Animal Control for spay/neuter.**
- 🐾 **Visitors are welcome to stop by the Lunenburg Animal Control Thanksgiving Day to make a donation!**
- 🐾 **Call Ray Elliott for more information or to make a donation! 434-917-9065**

BOARD OF SUPERVISORS

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Election District 7



Lunenburg County Administration
11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

Animal Control Report to the Board of Supervisors

Date: November 2, 2020

The following activities were conducted by Animal Control during the month of October 2020 :

<u>14</u> Stray Cat(s) Picked Up	\$ <u>105.⁰⁰</u>	Surrender Fees
<u>13</u> Stray Dog(s) Picked Up	\$ <u>130.⁰⁰</u>	Impoundment Fees
<u>1</u> Injured or Ill Cat(s)	\$ <u>30.⁰⁰</u>	Adoption Fees
<u>1</u> Injured or Ill Dog(s)		
<u>17</u> Cat Calls Dispatched	\$ <u>265.⁰⁰</u>	Total Fees Collected
<u>39</u> Dog Calls Dispatched		
<u>4</u> Cats, Surrendered by Owner		
<u>6</u> Dogs, Surrendered by Owner		
<u>1</u> Cat Bite		
<u>1</u> Dog Bite		
<u>1</u> Cat(s) Euthanized	<u>11</u> Dog(s) Transferred to SPCA	
<u>1</u> Dog(s) Euthanized	<u>9</u> Cat(s) Transferred to SPCA	
<u>15</u> Cat Trap(s) Set	<u>2</u> Wildlife Calls	
<u>2</u> Dog Trap(s) Set	<u>1</u> Dog transferred to Richmond SPCA	
<u>1</u> Summons Issued	<u>1</u> Cat transferred to Richmond SPCA	
<u>1</u> Animal(s) Released to ACO	<u>3</u> Livestock (pigs)	
<u>1</u> Expired at Shelter and/or DOA		
<u>117</u> Telephone Calls for Animal Issues		
<u>18</u> Check License		
<u>1</u> Lost Cat(s) – Incoming Calls		
<u>2</u> Lost Dog(s) – Incoming Calls		
<u>1</u> Cat(s) Returned to Owner		
<u>4</u> Dog(s) Returned to Owner		
<u>1</u> Quarantine		
<u>1</u> Adoption—Dogs		
<u>1</u> Adoption—Cats	<u>38</u> Total Number of Animals Handled	

D. R. Elliott ACO
D. Ray Elliott
Animal Control Officer



Lunenburg County Sheriff's Office
Report To The Board Of Supervisors
October 2020



Jury Summons Served	0
Subpoenas Served	45
Summons Served	48
Levies Executed	0
Other Civil Process	65
Traffic Citations	0
Protective Orders	18
Arrests	9
Inmates Transported	1
Mental Patients	5
Extraditions	0
Circuit Court Days	4
General Court Days	4
J&DR Court Days	4

Expense Report

Dues	\$0.00
Postage	\$0.00
Office Supplies	\$0.00
Telephone	\$58.07
Police Supplies	\$0.00
Vehicle Maintenance & Repairs	\$918.27
Fuel (September)	\$1,362.91
Gallons of Fuel Use	894

A. Marshall / A. Townsend Jr
Arthur Townsend, Jr.
Sheriff, Lunenburg County

11/4/2020
Date

DMV Animal Friendly License Plate Funds



RECEIVED
OCT 23 2020

BY: _____

COMMONWEALTH of VIRGINIA

Department of Motor Vehicles
2300 West Broad Street

Richard D. Holcomb
Commissioner

Post Office Box 27412
Richmond, VA 23269-0001

October 20, 2020

County Administrator
Lunenburg County
11413 Courthouse Road
Lunenburg, VA 23952

Dear County Administrator:

The Department of Motor Vehicles sells the Animal Friendly license plate, which is authorized by Virginia Code, §46.2-749.2:7, as part of its special license plate program. This plate is issued to supporters of dog and cat sterilization programs at a cost of \$25.00 per year in addition to the prescribed fee for vehicle registration. After the first 1,000 sets of plates are sold, \$15.00 of each fee is made available to the locality in which the vehicle is registered, to be used to support sterilization programs for dogs and cats. This money is set aside in a special fund titled the Dog and Cat Sterilization Fund for distribution to localities, regardless of the amount of funds involved. For Fiscal Year 2020, DMV's records indicate that your locality is due \$90.00 from this Fund.

Virginia Code §46.2-749.2:7 requires each locality to certify that this money will be used to support sterilization of dogs and cats. If your locality does not have a program for this purpose, the statute provides the locality options. You may make the funds available to any private, nonprofit sterilization program for dogs and cats in your locality or decline receipt of funds. Any funds that are declined shall be distributed to other affected localities on a pro rata basis.

Attached to this letter is a form to make your choice pertaining to the amount stated above. Complete the form and return it no later than December 11, 2020, to:

Financial Management Services
Department of Motor Vehicles
Post Office Box 25700
Richmond, Virginia 23260
Attn: Christie Parker, Room 711
Fax: (804) 367-6339

If the form is not received by the above date, it will be assumed that your locality is declining the funds. If you have any questions regarding the Animal Friendly Plate, the funds due your locality or about completing the Certification of Funds form FMS 225, please email DMV at accountspayable@dmv.virginia.gov.

With kindest regards.

Sincerely,

Richard D. Holcomb

RDH:arh

Attachment

Certification of Funds Dog and Cat Sterilization Fund

2020

The administrator or manager of the locality should complete this form by selecting the section that signifies the locality's choice regarding the acceptance of money from the Dog and Cat Sterilization Fund. Please return this form with your Federal Employee Identification Number _____ (FEIN) to the Department of Motor Vehicles by December 11, 2020.

Option One: Acceptance of Funds

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2020. Furthermore, I certify that these funds will be used for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Two: Acceptance/Assignment of Funds (If more than one, please use a separate sheet)

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2020. This locality does not have a sterilization program, but will transfer the funds, in total, to _____ (Name and Address)

_____, which is a private, non-profit group supporting the purposes of the Fund. I certify that these funds will be used by this organization for the purpose of sterilization of dogs and cats as stated in Section 46.2-749.2:7 of the Code of Virginia.

Signature

Date

Print Name

Title

Option Three: Decline Receipt of Funds

Lunenburg County acknowledges that it is due funds from the Dog and Cat Sterilization Fund in the amount of \$_____ based on sales of the Animal Friendly license plate in Fiscal Year 2020. This locality does not wish to accept the funds for this year.

Signature

Date

Print Name

Title

Nominations and Appointments

HEARTLAND REGIONAL AUTHORITY

First term - elected official is 2 years, then 4 years. Appointed official is always 4 years.

Charles R. Slayton
163 Tuckers Road
Keysville, VA 23947

2nd term: 7/1/2020 to 6/30/2024

Tracy Gee
11413 Courthouse Road
Lunenburg, VA 23952

Term: 7/1/2016 to 6/30/2020 *

retroactive to

7/01/20

Term from

7/1/20 to 6/30/24

LUNENBURG COUNTY INDUSTRIAL DEVELOPMENT AUTHORITY
Terms: Four years, no term limits, appointed by Board of Supervisors

G. "Buddy" Whittaker 1421 9th Street P.O. Box 105 Victoria, VA 23974 Home: 696-3143	RESIGNED	Term: 1-1-2018 to 12-31-2021 District # 1	*
David Hite 745 East Fifth Avenue Kenbridge, VA 23944 Cell: 292-8807 Home: 676-2686		Term: 1-1-2018 to 12-31-2021 District # 2	
Fred Wilkinson 831 Gigg Road Dundas, VA 23938 676-3333		Term: 1-1-2018 to 12-31-2021 District # 3	
Herman Newcomb 871 Mount Mitchell Road Drakes Branch, VA 23937 434-372-5915		Term: 1-1-2017 to 12-31-2020 District # 4	
Ronald (Ronnie) E. Williams 4675 Old Mansion Road Lunenburg, VA 23952 774-0170		Term: 1-1-2017 to 12-31-2020 Remainder of term (appt. 05/09/2019) District #5	
Sidney Hill PO Box 400 Kenbridge, VA 23944 676-2622 - Home 696-4452 - Work	RESIGNED	Term: 1-1-2018 to 12-31-2021 District # 6	*
Billy Smith, Jr. 6410 Crymes Road Victoria, VA 23974 696-3730	RESIGNED	Term: 1-1-2018 to 12-31-2021 District # 7	*

Legal Counsel: TBD

DEPARTMENT OF SOCIAL SERVICES

LOCAL ADMINISTRATIVE BOARD- Lunenburg County Administrator, Tracy Gee

ADVISORY BOARD MEMBERS - 4 year terms, limit of 2 consecutive terms

<u>MEMBER</u>	<u>DISTRICT</u>	<u>TERM EXPIRES:</u>
Elyssa Long 4th Street Victoria, VA 23974	DISTRICT #1 PLYMOUTH	12/31/2022 9-10-19 filled unexpired term
Luther Drummond, Jr. 12689 Plank Road Kenbridge, VA 23944	DISTRICT #2 BROWN'S STORE	12/31/2023 filling unexpired term & new term eff. 1-1-16
Nancy T. Turner 7305 Longview Drive Kenbridge, VA 23944 434-676-2995	DISTRICT #3 BEAVER CREEK	12/31/2020 filling unexpired term appointed 12-12-19 *
Cynthia Yopp 816 Crymes Road Keysville, VA 23947 (434) 696-1347	DISTRICT #4 REHOBOTH	12/31/2023 appointed 1/1/20
Jacia Shaw 1822 K-V Road Victoria, VA 23974 (434) 265-6625	DISTRICT #5 LOVE'S MILL	12/31/2022 1ST TERM
Sarah Hadley 2484 Rash Maddux Road Blackstone, VA 23824 676-3770	DISTRICT #6 HOUNDS CREEK	12/31/2020 unexp term starts 8/19 *
VACANT	DISTRICT #7 MEHERRIN RIVER	12/31/2019
Edward Pennington PO Box 214 Victoria, VA 23974 696-2285	DISTRICT #5 BOARD OF SUPERVISORS REPRESENTATIVE	12/31/2023

COVID-19: CARES Funds

Planning Update

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11413 Courthouse Road
Lunenburg, VA 23952

Tracy M. Gee
County Administrator

Telephone: (434) 696-2142
Facsimile: (434) 696-1798

MEMO

TO: Lunenburg County Board of Supervisors

CC: Tracy Gee, County Administrator

FROM: Glenn Millican

DATE: November 9, 2020

SUBJECT: October – November

-
- Conducted pre-bid meeting for Project 3035, old middle school.
 - Reviewed revised bid specifications
 - Attended CRC meeting
 - Regular Planning Commission and Board meeting
 - Held bid openings and notifications
 - Project 3035 presentation at IDA meeting.
 - Financial reviews of CARES applications.
 - Participated in virtual VA X Roads
 - Attended CRC meeting
 - Participated in virtual VGA meeting.
 - Completed post bid status and budget report for Tobacco Commission.

ADMINISTRATOR'S UPDATE

-- **As necessary**

Board of Supervisors November Meeting – 11/12/20

County Administrator's Monthly Report

Events in October:

- October 1 – Audit Fieldwork RFCA
- October 2 – meet w/ Joe Gustaf of Meridian
- October 2 – meet w/ Jeff Robinson re: CH dumpsite
- October 5 – complete and submit CARES report for quarter
- October 6 – weekly Team Meeting
- October 6 – Interview with part-time CARES applicants via phone
- October 7 – work on Comm. Impact Grant w/ Melody Foster @CRC
- October 7 – Interview with part-time CARES applicants via phone
- October 8 – Grant Call for VDEM EMPG-S CARES program (Health Equity)
- October 8 – Board of Supervisors meeting
- October 9 – Social Services Unit Supervisors meetings
- October 10 – Recycle Event at CHS 9AM to 1PM
- October 12 – Columbus Day – Office Closed
- October 13 – Social Services closed for cleaning due to COVID-19 case
- October 14 – Piedmont Health District call re: school
- October 15 – Complete Litter Grant
- October 15 – Convenience Site worker staff meeting
- October 19-23 – Nicole on vacation
- October 19 – Complete grant paperwork for Vic/Witness, SRO, and CRF LE grants
- October 20 – weekly Team meeting
- October 20 – Social Services Advisory Board virtual meeting
- October 20 – Solar Worksession and Planning Commission meeting
- October 26 -- VACo Energy Sub-committee virtual meeting
- October 26 -- CRC conf call to discuss EMPG-S Grant from VDEM
- October 27 – Heartland Authority Board meeting (virtual for me)
- October 27 – Juvenile Detention Center virtual meeting
- October 28 - CPMT virtual Board meeting
- October 28 - meet with Rodney Newton to discuss CTA Radio System RFP process
- October 29 – VDH Faith-based cases virtual meeting
- October 29 – Industrial Development Authority meeting
- October 30 – Broadband grant application call

Administration

- The annual Virginia Association of Counties (VACo) conference is now completely virtual from November 9-11. I will participate.
- I will finish the 12-week Professional Development Leadership Academy this week! While not on my monthly report, I do my coursework (at home) all week, then a breakout group call Thurs at 2:30pm, and cohort call on Fridays at 11am. It is about 6-7 hours per week of work and I am happy to say I will finish at 100%.
- The weekly team meetings have really helped us all stay focused and aware of what is happening.
- There was an election security meeting with a potential vendor, but I could not attend as I was under self-monitoring for possible COVID-19 exposure. Rob Williams from DataCare, our IT professional, attended. He also answered a list of questions for the Electoral Board Chair regarding IT concerns.

Airport

- Mowing has slowed at the Airport.
- No progress has been made on funding for the runway at the state level.

Budget & Finance-

- Handled over 20 email correspondence for the VA Public School Authority bond application and subsequent signatures on paperwork. The wire will be issued 11/6 and closing shortly thereafter.
- Commissioner Hamlett contacted me regarding cigarette stamps and whether the Board has interest in implementing the tax. I am including some information behind my report.

Building Official and Building & Grounds -

- Word's Construction completed work on the Clerk's Office.
- Jamie Tuck obtained quotes for the generators for Administration and Treasurer and Root Electrical will be doing the work. There is a shortage of generators, so hoping they will be here and installed in time.
- The roof at the Sheriff's Office is not leaking so far. Inside repairs will take place soon.
- We have a catastrophic electrical failure in one of the elevators in the old Courthouse. The quote is \$45,000! They believe it short-circuited due to the basement flooding during all the rain and Nicole is contacting our insurance carrier.

Community/Economic Development/Planning -

- Glenn and I met to discuss his plans concerning county-wide internet initiatives and I gave him some contacts to start his research.
- Participated in joint solar worksession with the Planning Commission.
- Attended Planning Commission meeting to discuss the solid waste Meridian C.U.P. revision to match the wording to the Host Agreement for acceptance of citizen waste in personal vehicles.
- Contacted the old Lunenburg High School Alumni to request a date for a ceremony for the Civil Rights in Education Heritage Trail sign at the "Lunenburg High School" location on K-V Road.
- Exchanged emails and a phone call with Lee Smyth regarding a request for IDA funding of a project in Victoria. The Victoria IDA is taking up the project request.
- Exchanged emails with the Tobacco Commission regarding the Coast 2 Coast Trucking grant repayment. They are working out an agreement.

COVID-19 Updates -

- *CARES Act Funds* - I submitted the second quarterly financial report for CARES funds on 10/5.
- I also need to submit a grant compliance survey by 11/9.
- The first round of Small Business Grants went out in October. We have not had much time to work with the applications for the second round, but we will utilize our PT Emergency help to get these done in a timely fashion.
- First Lunenburg COVID-19 case was April 6th, the total VDH count as of 11/4/20 is one hundred fifty-five (155), not considering recoveries. I no longer have an accurate count on recoveries. We have had 8 hospitalizations and 4 deaths.
- We are still seeking a solution for the courtrooms to allow for up to 50 potential jurors to be in place at one time.
- I am participating (as I can) in a district-wide weekly call with VDH and School reps to discuss progress in vaccine availability and information for school-age cases.
- The Governor's Health Equity initiative has resulted in a grant opportunity for Lunenburg through VDEM, but we must have a plan for expenditure of the 50/50 funds by Nov. 9th.
- Our part-time staff member has helped us get caught up with COVID-related items and other things that needed done due to the attention we have had to place on COVID-19. We are still behind, but making progress.

Emergency Management & Public Safety -

- Submitted special condition paperwork to DCJS for School Resource Officer and the

requirements are much more stringent.

- The Sheriff's Office lost their long-time Administrative Office Manager this week to a new job opportunity.

Piedmont Regional Jail Authority and Juvenile Detention Center Board -

- I received the paperwork requesting funds for deep cleaning and replacing some items unable to be cleaned properly due to age and wear from the Jail. I will run it by the committee first.

Schools

- Received a response letter from the School Board Chair regarding staff attendance at the Board of Supervisors meetings. I put a copy in your school section.

Social Services and Children's Services -

- I worked with CSA Program Coordinator Bridgette Malsbury is on maternity leave and other staff is on quarantine in the Family Services Unit. We will be delayed on reporting, but the State is on notice and is working with us.
- Held an electronic DSS Advisory Board meeting.
- Held a meeting with the Unit Supervisors and Dotty to go over statistical data from the State and operational items/needs.

Solid Waste -

- Held a Recycling Day with Meridian Waste staff on Saturday, October 10th. We had about 5 guests come to recycle, and with the awful weather, we felt it was not a total loss. Talked with Joe Gustaf and Misty Grant of Meridian during the event about operations in Lunenburg.
- Implemented county-wide manned sites all hours and reduced overnight hours at the two 24/7 sites. We are fielding a lot of questions and complaints, but most people are understanding. We have not had to pick up stray waste at our two closed sites in Beaver Creek.
- Jamie and I met with Jeff Robinson to discuss plans for the CH Site.
- Filed paperwork for the Litter Grant with DEQ. Have one item for follow-up.
- Held a staff meeting with all Solid Waste workers to go over new procedures and changes in hours. They had lots of good questions and input. We have taken quite a few of their suggestions and implemented them, especially safety requests.

UPCOMING dates of interest:

November 3 - Election Day - office closed

November 9-11 - Tracy - Virtual VACo Conference

November 11 - Veterans Day - office closed

November 12 - Board of Supervisors meeting

November 25-27 - Thanksgiving Holiday - office closed

ROTARY Four-Way Test:

1. Is it the TRUTH?
2. Is it FAIR to all concerned?
3. Will it BUILD GOODWILL and BETTER FRIENDSHIPS?
4. Will it be BENEFICIAL to all concerned?

For our veterans on Veterans Day:

"True heroism is remarkably sober, very undramatic. It is not the urge to surpass all others at whatever cost, but the urge to serve others at whatever cost." -- Arthur Ashe